



# Facilitation Guide: HOW WILL WE CREATE IMPACT?

The purpose of this training module is to provide students with a basic understanding of project planning in order to successfully begin to plan and implement a service project.

## TRAINING OBJECTIVES

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- Students learn the basic elements of a project plan.
- Students use SMART Goals to work together to determine a number of short-term goals for their project.
- Students begin to work through the process of planning, organizing and delegating

## TRAINING BEST PRACTICES

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- Have students watch the **Putting Ideas Into Action video**. What insights did they gain? Do they agree with what they heard? Although the people speaking were referencing art projects, how can they relate what they heard to their work in SIA?
- Share the **SMART Goals document** and discuss. Ask students to think about the last trip or outing they took with their family or friends. There was likely a planning process that enabled the trip to happen. Using the trip as an example, ask students to apply the SMART goals to the process of planning to take that trip.
- Review the **Project Planning: Getting Started document**. Ask student to use the **Project Planning Worksheet** to begin to plan, organize and delegate responsibilities. Have them work as a group, facilitate as needed, but don't lead the process.

## TOOLS & RESOURCES

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- Document: [Project Planning: Getting Started](#) (PDF)
- Worksheet: [Project Planning Worksheet](#) (PDF)
- Document: [Smart Goals](#) (PDF)
- Video: [Putting Ideas Into Action](#)