

2015-16 WRITTEN SURVEY QUESTIONS

This form is provided as a means to prepare student teams for the SIA Spring Competition. Please complete the online form accessible through your SlideRoom account www.slideroom.com by regional deadlines. Please direct questions to your Jefferson Awards Foundation Regional Director.

I. YOUR SERVICE (5 points): So that the judges may understand what your service looked like, please describe up to 3 SERVICE PROJECTS your SIA Team was involved in this year. If any of your projects were a continuation or building on previous year's results, please focus on your efforts conducted during this current school year. For each project, be sure to include the following information (500 word limit for each project):

- Name and description of project (1)
- What was the importance of the project (1)
- Your team's goals for the project (1)
- What were your outcomes against goals? Did you meet or exceed your goals? (1)
- Describe any innovative or unique aspects of the project (1)

*Note: There are 5 points total to be awarded for this section. Each element (a-e) is worth one point if provided. This information helps the judges understand your work as they award points below:

II. LEADERSHIP (23 points): Tell us how your team demonstrated effective LEADERSHIP as you worked on meeting the Goals of SIA through your service projects. Be sure to tell us about any new or innovative approaches you made.

- How many people are on your Students In Action team? List their names and positions.
- How did you organize to take best advantage of the skills of your members? (250 words) (1-4)
- What process did you use to organize your tasks and stay on track to meet your goals?(250 words) (1-4)
- What process did you use to set a team vision? Please share your vision statement. (250 words) (1-4)
- How did you collaborate together as a team? (250 words) (1-4)
- What did you learn about LEADERSHIP this year? (250 words) (1)

Upload supporting evidence (Meeting agenda, team structure, team minutes notebook, etc.) related to your LEADERSHIP process here (points given for both **quality and number** of pieces of evidence provided up to 6)

III. ENGAGEMENT (23): Tell us what your SIA Team did to ENGAGE your school community in service activities this year. Be sure to tell us about any new or innovative approaches you made.

- How did you use various communication tools to spread the word and tell stories of service? (250 words) (1-4)
- What community groups, school clubs or other schools did your SIA Team involve in your activities? How did you involve them? Describe any unexpected results that occurred. Did you or are you actively recruiting new schools to SIA. If so, list their name(s). (250 words) (1-4)

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- How did you recognize outstanding service in others? How many Jefferson Awards certificates did you give out to people in your school community this school year? How many students? How many adults? Please share some of their stories. (500 words) (1-4)
- What did you learn about ENGAGEMENT this year? (150 words) (1)

Upload supporting evidence (photos, links, documents, names and write ups of Jefferson Award recipients, letters from organizations or schools, websites, etc.) related to ENGAGEMENT here (points given for both **quality and number** of evidence provided up to 10)

IV. TRACKING YOUR IMPACT (10 points) for this year

- How many TOTAL STUDENTS in your school were engaged in community service this year (they volunteered at one or more of your events or you were able to track their volunteer hours in other service work they performed)? What PERCENTAGE of your student body does this represent? (1)
- How many TOTAL HOURS were volunteered in the ENTIRE SCHOOL COMMUNITY this year (include all service performed and tracked) (1)
- Please list measurable impact in any of the following categories where you performed service. You do not need to enter for every category, only those where you have impact to report. You may also list other measurable impact if different from these categories(4):
 - Pounds of Food Collected
 - # of Books Collected
 - Pints of Blood Donated
 - # of School Supplies Collected
 - # of Coats & Blankets Collected
 - Number of Meals Served
 - Pieces of Clothing Collected
 - # of Personal Hygiene Items Collected
 - # of Toys and Gifts Collected
 - Pounds of Recycling Donated
- How much in total FINANCIAL DONATIONS was raised this year? (included in above)
- Which Charities or Organizations received your donations this year? (250 words) (1)
- Estimate how many COMMUNITY MEMBERS have been helped, reached or otherwise impacted by these various service projects and efforts (250 words) (1)

Upload any supporting evidence (volunteer tracking or sign-up sheets, receipts or thank you letters from charitable organizations or individuals, links to online or other record keeping systems, etc.) related to TRACKING YOUR IMPACT here (points for both **quality and number** of pieces of evidence provided up to 3)

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IMPACT IN STORIES (13 points):

- For any or all of your service projects, please tell us about the difference your efforts made in the lives of people in your school, community or world. (1-4)
- What did you learn about having a positive IMPACT on your community? Can you share a memorable moment during your team's service? (1)

Upload any supporting evidence (pictures, videos, website links, etc.) related to IMPACT in STORIES here (points are given for both **quality and number** of pieces of evidence provided up to 8)